



OFFICE OF THE DEAN OF THE COLLEGE
OFFICE OF THE DEAN OF THE FACULTY
OFFICE OF THE DEAN OF THE GRADUATE SCHOOL

November 29, 2023

To: Members of the Faculty

From: Jill Dolan, Dean of the College
Gene Jarrett, Dean of the Faculty
Rod Priestley, Dean of the Graduate School

Re: Holding Classes during Weather Events

As we move into the winter months and try to plan around the inevitable bad weather, we write to provide some guidance regarding the conditions under which it would be appropriate to hold or cancel your classes.

In the event of a severe storm, the campus might be considered unsafe for walking, in which case the University will cancel all classes. Under less severe conditions, including even those that disrupt normal University operations, you'll be allowed to hold classes at your discretion. You should do so, however, only if you feel that you can safely make the trip to campus. In the case of graduate courses, please keep in mind that many graduate students do not live on campus. Please also be in touch with your graduate student preceptors as they decide whether or not to hold their sessions.

If you decide to cancel your class, you should notify your students through Canvas as early as possible. We strongly encourage you to schedule a make-up class later in the semester.

Remember, too, that many colleagues who assist us in teaching courses and preparing instructional materials (for instance, SCADs, media services staff, and other departmental staff) are generally considered "non-essential" employees. They're encouraged not to come to campus in weather conditions that disrupt normal University operations. Similarly, graduate students who are assisting with teaching courses should not be expected to be available for these roles when the University is closed because of weather conditions. Students who experience mobility challenges may have extra difficulty getting to class safely and on time.

Do be sure to check the [Inside Princeton homepage](#) for weather updates and further guidance. Our best wishes to you all for the upcoming spring semester,

Three handwritten signatures in black ink, arranged horizontally from left to right. The first signature is a stylized 'JD', the second is a stylized 'GJ', and the third is a stylized 'RP'.